



Central Virginia Transportation Planning Organization
November 21, 2024, 4:00 p.m. Meeting
CVPDC Office, 828 Main St., 12th Floor Lynchburg, VA

Draft Minutes

MEMBERS PRESENT

Jeremy Bryant, Chair Amherst County
Drew Wade Amherst County
Frank Rogers Campbell County
Chris Winstead VDOT Lynchburg District
Rick Youngblood (virtual) VDOT Lynchburg District
Dwayne Tuggle Town of Amherst
Josh Moore Greater Lynchburg Transit Company
Wynter Benda (virtual) City of Lynchburg
Marty Misjuns City of Lynchburg
John Sharp Bedford County
Tom Lawton Campbell County
Evan Tuten (virtual) Virginia Department of Rail & Public Transit

MEMBERS ABSENT

Robert Hiss Bedford County
Kathryn Benedict FHWA-Virginia
Kenny Craig Liberty University

OTHERS PRESENT

Carson Eckhardt (virtual) VDOT Lynchburg District
Alec Brebner CVPDC/CVTPO
Patti Lassiter CVPDC
Sandy Dobyns CVPDC

1. Call to Order & Establishment of Quorum

Jeremy Bryant called the meeting to order at 4:00 and thanked everyone for attending. The Chair called for a motion to allow virtual participation by Wynter Benda.

MOTION: Marty Misjuns made the motion to approve electronic participation of members attending virtually. Chris Winstead seconded the motion. All were in favor, and the motion passed

The Chair requested a motion to approve the amended November 21, 2024 meeting agenda.

MOTION: Marty Misjuns made the motion to approve the amended meeting agenda for November 21, 2024. Chris Winstead seconded the motion. All were in favor, the motion passed.

2. Approval of Minutes: September 19, 2024

MOTION: Dwayne Tuggle made the motion to approve the September 19, 2024, CVTPO Meeting Minutes as submitted. John Sharp seconded the motion. All were in favor of the motion, with Marty Misjuns abstaining due to absence.

3. CVTPO Boundary Adjustment

Kelly Hitchcock provided an overview of the proposed CVTPO area boundary adjustment to reflect 2020 Census population changes and accounts for residential, population, and land use changes identified by VDOT Central Office and supported by local staff and TTC, at the November 14, 2024 meeting recommending small boundary change extension. The proposed sites are:

- The Yellow Branch/CC boundary extension aligns with Route 24/Colonial Highway and extends to the intersection of Route 29/Wards Road.
- A small boundary extension in the Amherst Town area includes a small residential pocket of approximately 14 existing homes along Sunset. This extension also accounts for potential growth and provides a more accurate reflection of the Town boundary line.

John Sharp inquired whether the urban area tracks are similar or equivalent to urban development areas. Kelly noted they are not the same; with the boundary adjustment areas based on 2020 Census, with the two areas being the only two areas with growth requiring the inclusion for accurate development of future transportation planning and modeling that will take place in the CVTPO long-range transportation plan update.

MOTION: Marty Misjuns made a motion that the CVTPO approve the CVTPO Boundary Adjustment Resolution to reflect 2020 Census population change. Chris Winstead seconded the motion. With unanimous approval, Bryant approved the motion.

4. CVTPO LRTP Travel Demand Model

Feng Liu, Ph.D. | Principal, Cambridge Systematics Inc. provided an overview of the Lynchburg Travel Model Update that has taken place over the last 20 months and included the Traffic Analysis Zones (TAZ) Structure update, which Hitchcock noted the CVTPO approved in June 15, 2023.

Mr. Lui noted the model will serve as the foundation for the 2050 Long Range Transportation Plan (LRTP) 2050 update, presented the model's forecasting capabilities and the transportation mode movement data factors that will be used in supporting the improvement and infrastructure investment evaluations. Finally, the model's calibration and validation testing accuracy was presented.

Hitchcock confirmed that this LRTP Update was the first time that the CVTPO was asked to adopt the Travel Model methodology. John Sharp inquired whether the report had been validated, reviewed, and approved by VDOT. Rick Youngblood confirmed VDOT Lynchburg/Salem Districts, TTC, planners, CVTPO, and VDOT Central Office and consultants have collaborated and undergone a thorough incremental process of review and analysis, and all parties have given their stamp of approval.

Drew Wade asked whether the model will be retrained with new, updated survey data, noting that the current data appears to be from 2022 and is a few years old. Rick Youngblood responded that the model is a living document that can be updated as new data becomes available. The model has a baseline set for a specific year to establish a reference point. The traffic analysis zones approved by the MPO last year are crucial to this process, as they are the data currently feeding the system. Moving forward in the LRTP 2050 Update process, any additional projects that are added to the long-range plan will be incorporated into the system, and analyses will be conducted.

MOTION: Frank Rogers made the motion that the Central Virginia Transportation Planning Organization adopt the Lynchburg Travel Demand Model Update to guide the Central Virginia Long-Range Transportation Plan 2050 Update. Drew Wade seconded the motion. With unanimous approval, the motion passed.

5. Lynchburg City USDOT RAISE Application, Support Consideration

Bryant noted Lynchburg is resubmitting a second RAISE application for the Route 501/221 Intersection and seeking CVTPO support letter.

MOTION: Marty Misjuns made the motion, seconded by Wynter Benda, to adopt the CVTPO Resolution of Support to the Lynchburg RAISE application. With unanimous approval the motion carried.

6. FY25 Work Program Update

a. *Route 221 Study*

Hitchcock provided an activity update on the Perrowville to Graves Mill study area. The first Community meeting was held on September 12th; the project survey was open from 9/12/24 to 10/4/24, with consultants noting 834 participants, generating 28,135 comments, with 67% of the participants traveling corridor daily, and 85% of participants indicating traveling in their own vehicle.

A Technical Team meeting was held October 29, 2024 where EPR presented existing safety data, VDOT Potential Safety Improvement (PSI) and Pedestrian Bicycle Safety Action Plan (PBSAP) locations, traffic operations/movements, confirmed future conditions/impacts on future traffic volumes, and finally reviewed and discussed preliminary improvement concepts. A second project meeting with detailed analysis of preliminary recommendations will occur in December. A second public meeting is expected in late February or March.

b. *Intersection Safety Study*

The study that evaluates safety needs and recommendations at five intersections in Bedford and Amherst counties is in final draft form that is being evaluated by VDOT and locality staff. The Final study will be provided to the CVTPO in January.

c. *Lynchburg Multimodal Plan*

Hitchcock provided an update of the Timmons Group led study to focus on expanding multimodal connections is moving well along. Timmons is coordinating current GIS data and the website and survey are nearing completion with an anticipated mid-November launch.

Marty Misjuns expressed the need to reduce the number of requested road diets in Lynchburg, expressing that he felt the road diets that involve removing lanes to create bicycle lanes are not feasible for Lynchburg. There were no comments of agreement or contradiction to Mr. Misjuns opinion to future road diets, or roadway reconfiguration, in Lynchburg.

d. *U.S. DOT Thriving Communities Program*

The USDOT Thriving Communities Complete Neighborhoods Community Workplan for Lynchburg, which outlines the primary goals and outcomes to be achieved over the three-year project, was submitted to USDOT. The initiative aims to develop an implementation roadmap that will advance improvements and guide Transit-Oriented Development (TOD) opportunities along a portion of 12th Street. This includes zoning, design, and funding mechanisms that support redevelopment aligned with the City's Comprehensive Plan and the Diamond Hill Neighborhood Plan. The CVPDC, Lynchburg, and GLTC project partners anticipate the project, with the USDOT Scope and program activity approval, to begin in earnest in the February to March 2025 time frame.

7. Opportunity for Public Comment

Bryant opened the meeting for public comment. No written or in-person comments were received.

8. Matters from the Board and/or Staff

a. *State & Federal agency partner update*

- Rick Youngblood, VDOT Lynchburg District, provided an overview on two STARS studies for Campbell Avenue and Graves Mill. Youngblood also noted that his staff will begin the Central Virginia Training Center Connector Study to evaluate Central Virginia Training Center (CVTC) connection feasibility; the study is funded through the General Assembly appropriations. Youngblood

noted that traffic counters will be added and scheduled to start in early December, and that VDOT will be advance surveys and public participation activities. Bryant noted that Amherst believes the CVTC study is expected to be completed December 2025. Winstead noted while the study needs to be presented to the General Assembly by December, VDOT anticipates preliminary findings in fall.

Marty Misjuns expressed gratitude to VDOT for the excellent STARS study presentations, noting they contained a lot of useful information. Youngblood confirmed he will share the presentation.

- Evan Tuten, Statewide Transit Planner, DRPT introduced himself as the new DRPT representative to the CVPDC/CVTPO and expressed eagerness to meet and work with the organization. He noted the DRPT transit program grants will open December 1.
- Josh Moore, General Manager, GLTC reported that Micro Transit has been operational for a quarter and been successful, well-used. Moore noted GLTC will be exploring additional potential micro transit opportunities. Moore also noted the Danville Transit System has conducted surveys on potential service routes to support employment at the Berryhill mega site; current focus appears to be towards North Carolina/Greensboro for employee opportunity. Moore will keep abreast of development.

Jeremy Bryant asked Josh/GLTC to monitor the Madison Heights Town Center, noting developer is seeking VDOT for traffic light approval and noted density/population changes in the area will be noteworthy and may impact transit service needs. Moore noted he is available to meet with Amherst staff to consider future service needs.

b. Other

No other information was shared.

9. Central Virginia Safety Action Plan

Hitchcock summarized project activity including:

- Locality focus group meetings (Amherst/Appomattox 10/4/24 and Campbell/Bedford 10/10/24) with stakeholders to review locality crash and High Injury Network data, environmental justice factors, and learn from the stakeholders regarding known safety concern areas.
- Central Virginia Safety Action Plan Survey was underway. Hitchcock noted promotion efforts and encouraged CVTPO to go to the www.cvsafeststreets.com to take the survey.
- The next project meeting will be on December 12, 2024 at the CVPDC conference room from 9:00 AM to 10:30 AM.
- The Central Virginia Transportation Safety Summit will be held Friday, January 31, 2025, from 9:00 AM to 12:00 PM. Staff will invite attendees to review the data collected from surveys, with our focus area being on the high-injury network. Hitchcock asked CVTPO members to mark the date to attend the project stakeholder event. Staff will be coordinating with local staff to invite local stakeholders to the event.
- Kimley-Horn engineers, VDOT and locality staff interested will be executing site evaluations at identified priority identified sites.

10. Adjourn

MOTION: Dwayne Tuggle made the motion, seconded by Chris Winstead, to adjourn the meeting. All were in favor; the meeting was adjourned. 4:36 PM.

Informational Item: The CVTPO next meeting: January 16, 2025